

When can Schools or non-school groups visit the museum?

School visits take place on weekdays from the Tuesday after Labor Day to the Friday before Memorial Day. All school field trips must be scheduled two weeks in advance. Spring field trips fill up very quickly so book early to insure your group spot.

Non-school affiliated field trips are available throughout the year but may not be scheduled on high attendance school vacation days such as, Spring Break, Christmas Holiday, Fall Break, Martin Luther King Jr. Day, Presidents Day and a few other school holidays. Non-school affiliated field trips are available during the summer but do NOT include a BCM staff led activity or experiment.

How do you schedule a group visit?

Groups must register by contacting the museum by phone at (409) 347-7919 or completing the Field Trip Request Form online. The field trip request form does not confirm your requested date but allows us to work with our calendar to schedule your requested trip. Please expect a call back in 2-3 business days after completing the online request form. All group visits must be scheduled at least 2 weeks in advance.

How much will it cost for my group?

\$6 per child for entry including BCM Staff led activity

\$4 per child for museum entry only - Self Guided

Can adult chaperones get in free?

Free admission applies to 1 adult per 5 students. Additional adults will be charged \$5.00 each for museum admission. The total number of chaperones includes all teachers that are attending the group visit at the museum. For example: 25 kids = 5 chaperones are free (teachers or parents).

!!!! Important Billing Info !!!!

Final headcount is due two weeks before your visit. Your school will be responsible and charged for the headcount you submit at this time. Should your numbers decrease, your school will still be responsible for the headcount you submitted two weeks prior to your visit. Please give your school administration or bookkeepers a heads up of this requirement.

What about additional children and siblings that are brought with the adult chaperones?

All additional children brought with adult chaperones will be charged \$5 per child unless they are under 12 months (free). This is the standard museum fee. This fee is usually covered by the parent and not the school. It will be up to the school or group to decide how this cost is covered.

How can we pay for our group visit?

Your payment is due upon arrival for your group visit. We accept many forms of payment including checks made payable to the Beaumont Children's Museum, cash or credit cards (Discover, Visa or MasterCard). **If your school needs to submit a Purchase Order, the museum will need to be contacted in advance to provide a quote or invoice for your upcoming visit. The Purchase Order must be sent to the museum in

advance, so we can contact your administration about the payment for the visit. Purchase orders can take time to be completed, so please be kind and plan in advance for this process.

What will be included in our group visit?

Groups and schools wishing to visit the Beaumont Children's Museum are required to make a reservation. Your group will be scheduled for a 1-hour 45 minutes visit which may include a 20-30 minute facilitated program led by a BCM museum staff member in one of our program classroom spaces plus 75-minutes of chaperone encouraged and monitored time in the remaining museum exhibits and play spaces. When scheduled, if the school or group chooses not to include the staff led activity, the group will have 1-hour 45-minutes of chaperone encouraged and monitored time in the museum exhibits and play spaces. We encourage teachers and chaperones to interact with their children and students during their museum visit by using our museum as an off-site classroom for supplemental learning and development.

Can I bring snacks for my group to enjoy at the museum?

We do not allow snacks in the museum area. If you would like to reserve a classroom for additional time outside of your group visit time frame you can. A classroom for an additional 30-minutes will be \$30 and must be reserved in advance with your scheduled group visit.

Will my group be the only group at the museum?

Your group may or may not be the only group at the museum. This depends on the schedule and the number of estimated children per group visit.

How many children and chaperones can my group include?

For group visits, the maximum number of children cannot exceed 75 children. If your group is larger than 75 kids, we will try to schedule you at multiple times or try to come up with a solution that works for your group. We also work in coordination with surrounding museums and encourage schools to visit Centennial Park Downtown to offer large group rotations for your group outing. If your group is small, then there may be another group scheduled. We will try our best to schedule groups at different time frames, but it does depend on the demand of requested group visits and available times at the museum.

Where can we park our school bus or van for our group visit?

Buses can drop off children at the North entrance to the Civic Center and then proceed to park in the large open lot on the North side (same lot the entrance is located).

Can we cancel or reschedule our group visit?

Cancellation or rescheduling must be done at LEAST 2-weeks in advance to the original scheduled field trip date. The museum will do its best to accommodate a date change. If a cancellation occurs within two weeks prior to the scheduled visit, your group's cancellation could prevent future scheduled trips at the museum.